

TIGER TIPS – FROSTWOOD ELEMENTARY

Welcome to Frostwood! We are excited to have you join the Frostwood community! There are so many things you will learn as you start on our campus, but this will hopefully give you a head start before your first day of school.

COMMUNICATION AND WEBSITES

The Frostwood staff is available for questions at any time. The main Frostwood Elementary phone number is **(713) 251-5700**, where you can reach someone during school hours, or leave a message. Individual staff and teacher contact information is provided in the School Directory.

Frostwood Elementary strives for paperless communication and news is available in several ways. The websites for Frostwood Elementary (<http://fwe.springbranchisd.com/>) and the Frostwood Elementary PTA (<http://www.frostwoodpta.com>) are excellent sources of information. In addition to news posted to these websites, the PTA publishes the weekly Tiger Tales news via email and occasional emails are sent through Frostwood Elementary. To receive the Tiger Tales publications, please provide your email contact information on the Frostwood Elementary PTA website. Emails sent by Frostwood Elementary will automatically be delivered to the email address provided when you register. To update this contact information, you may visit the Family Access website at any time.

ARRIVAL

Frostwood Elementary starts at 7:55 a.m. Students may arrive beginning at 7:40 a.m. and depending on their grade level, they will be sent to the gym or cafeteria to wait until being dismissed to their classes. Staff is available in the first few days of school to help students find their way to their classrooms. We ask that no students be left on campus prior to 7:40 a.m. as no staff is available to supervise them and we want to ensure our students are safe.

Carpool Lines

Frostwood strives to have a safe and efficient carpool line. We realize many are in a hurry in the morning, but we require you to follow a few rules to protect our students:

- No cell phone usage while in the carpool line.
- The carpool line enters off of Plantation near the playground. Two lines will form and merge into a single line at the front corner of our building. Please work with your fellow parents to merge safely.
- Students may only be dropped off at the front of the building where our TAPS Safety Patrol and staff are present. Students may not be dropped off at the “Plantation walker” entrance or anywhere else in the carpool line. TAPS or staff will open your door and assist your child. Please have your child ready to exit your car **before** reaching the carpool exit area.
- Please maintain a safe speed in our carpool line and parking lot during arrival times.

This is the **only** carpool line at Frostwood. If you would like to park, you may enter the front parking lot through the first entrance on Plantation as you come from Memorial Drive. From this entrance, you may park your car and walk your child to the front of the school. **You should not use this entrance to allow your child to exit your car and walk on their own to the front of the school. Your child will be returned to you and you will be asked to escort them safely to the front of the school.** Please understand we have many cars in our carpool line each day and we cannot ensure the safety of children walking on their own through the lot and among the cars.

Buses

Students arriving by bus are unloaded on the Gessner side of our campus and wait in the gym or cafeteria until they are dismissed to their classrooms. Information on bus routes and approximate pick-up times can be found on the Spring Branch ISD Transportation website at <http://cms.springbranchisd.com/transportation/>.

Walkers and Bike Riders

Walkers and bike riders arriving from south of campus should cross Memorial at Plantation where a crossing guard is present and continue down the sidewalk in front of the school, along Memorial Drive. Bike riders should leave their bicycles in the Gessner bike racks and enter through the “Gessner walker” entrance. In the morning, walkers may enter through the front of the school or the “Gessner walker” entrance. Walkers and bike riders should never cross the parking lot in front of the school.

Walkers and bike riders arriving from north of campus should cross Gessner (if needed) at Beauregard where a crossing guard is present and continue down Beauregard to Plantation and then around the playground side of the school. Bike riders should leave their bicycles in the Plantation bike racks and enter through the “Plantation walker” entrance. Walkers may also enter the school through the “Plantation walker” entrance. **Please note: students should only cross Plantation at a stop sign or where a crossing guard is present. Please do not park on the streets near Frostwood and send your child through the busy Plantation traffic in the morning.**

DISMISSAL

Frostwood Elementary ends at 3:00 p.m. At the beginning of the year, you will provide your teacher with your child’s dismissal procedure. If your child’s dismissal changes, we ask you provide that information in writing. If there is a one-time change, it is preferred you communicate this in writing with the teacher, but you may also call the Frostwood office. Please understand if you call after 2:00 p.m., it is often difficult to manage these changes and your child may not be where you need them to be at the end of the day. We ask that you plan ahead as much as possible.

Carpool Lines

As with our morning arrivals, the following rules apply in the afternoon as well:

- No cell phone usage while in the carpool line.
- The carpool line enters off of Plantation near the playground. Two lines will form and merge into a single line at the front corner of our building. Please work with your fellow parents to merge safely.
- Students will be brought to your car as you wait in line. Please post a sign on your front dashboard indicating the names of the students you are picking up.
- Please maintain a safe speed in our carpool line and parking lot during dismissal times.

If you would like to park, you may enter the front parking lot through the first entrance on Plantation as you come from Memorial Drive. Students waiting in the carpool line will not be dismissed to a parent who walks to the front of the school. If you need to pick up your child from the carpool line, we ask that you drive through the carpool line, or come in to the office to obtain a “blue slip” allowing the teachers to dismiss the child to you.

Buses

Students leaving by bus are loaded on the Gessner side of our campus. Information on bus routes and approximate drop-off times can be found at <http://cms.springbranchisd.com/transportation/>. For kindergarten parents, please

keep in mind an adult must be present at the bus stop and have a blue card allowing the student to be dismissed to that adult. If an adult is not present or does not have the blue card, your child will remain on the bus and return to campus. Blue cards will be provided by the first day of school.

Walkers and Bike Riders

Walkers and bike riders who live south of campus will be dismissed from the “Gessner walker” exit. The students will continue down the sidewalk in front of the school and cross Memorial at Plantation where a crossing guard is present. Walkers and bike riders should never cross the parking lot in front of the school.

There will be NO Plantation door dismissal. Students who live directly behind Frostwood (North) and in between Plantation and Gessner who can walk/bike INDEPENDENTLY (probably grades 3-5) will be able to exit with a teacher and will be walked to Beauregard. They will NOT be released to parents until they reach the corner of Beauregard and Plantation. (The reason for this change is that based on student surveys and coordination with local police it is determined that parents and students crossing the carpool line on foot is extremely scary and dangerous.) **Please note: students should only cross Plantation at a stop sign or where a crossing guard is present. Students living south of campus should not be crossing through the parking lot, even if walking with a parent. If your child is crossing Memorial at Plantation, they are a “Gessner walker” and should exit the school through the Gessner walker exit.**

NEWCOMERS NETWORK

Let us welcome you to campus and help you become part of the Frostwood community! Each year, the Frostwood PTA Newcomers Network Chairs host a welcome meeting the Friday before the first day of school. This is a great opportunity to meet other new families and learn the ins and outs of Frostwood. The Newcomers Network Chairs can also help you get to know other Frostwood families and find ways to join in the fun on campus!

MEET THE TEACHER

“Meet the Teacher” is held the Friday afternoon prior to the first day of school. This is a chance for you and your child to visit their classroom, find their desk, and meet their teacher and new classmates.

PARKING

Visitors to Frostwood’s campus should park in the lot at the front of campus, along Memorial Drive. Please do not park in handicapped or other designated and specifically marked parking spots in this lot. There are many unmarked spots available throughout the lot and parking is rarely an issue. For special events, other parking arrangements may be made and will be communicated to parents ahead of time. Cars should not park on Rhett or Tara during arrival and dismissal times, out of courtesy to those who live in those homes and need to be able to maneuver in and out of their driveways. Overflow parking is often available in the Memorial Drive Lutheran Church and Memorial Forest Club parking lots, but please check if you are unsure and always respect their parking space designations. The Frostwood parking lot along Gessner is reserved for teachers and staff only.

SCHOOL LUNCHESES

Spring Branch ISD provides school lunches daily. Lunch menus and pricing may be found on SBISD's Child Nutrition Services website at <http://cms.springbranchisd.com/cns/>. Students may always pay by check or cash at school, but the most convenient method of payment is to pay online at Parent Online (<https://www.parentonline.net/>). You may set up an account for each child attending a SBISD school and manage their funds easily online. You may also set up alerts for low balances, so you will always know they have money in their account.

SCHOOL SUPPLIES

The Frostwood Elementary office can provide a list of requested school supplies by grade level. You may purchase your own supplies and send them with your child on the first day of school. An easier option is to purchase your school supplies through the Frostwood Elementary PTA, and all your child's supplies will be waiting on their desk on the first day of school. To find out more about purchasing school supplies through the PTA, visit www.frostwoodpta.com.

FAMILY ACCESS

Family Access is Spring Branch ISD's parent and student portal. You may update contact information, view your child's grades, attendance, and report cards, and other information stored in your child's records. Visit <http://cms.springbranchisd.com/familyaccess/> to create an account.

PTA AT FROSTWOOD

The Frostwood PTA (Parent-Teacher Association) is a 501(c)3 non-profit organization and is part of the Texas PTA. The Frostwood PTA exists to support the parents, students, and teachers at Frostwood. Frostwood PTA meetings are held in August, October, November, February, April, and May and all parents are welcome and encouraged to attend. PTA memberships can be purchased on the Big Form each fall, or you may contact the Membership Chair to purchase your membership at another time.

Please review the "Tiger Tips – Frostwood PTA" to learn more about many of the things the PTA does on campus. There you will also find helpful information on the following, which you'll hear frequently as you start school:

- "Big Form"
- Book Fair
- Carnival
- Dad's Club
- Directory
- Fundraising (Boosterthon and Auction)
- Grade Level Coffees
- Green Tigers
- Healthy Lifestyles
- International Parade and Festival
- +Works ("Positive Works")
- School Supplies
- Spirit Wear and School Store
- Tiger Tales Newsletter
- Underwriting
- Yearbook

VOLUNTEERING AT FROSTWOOD

There are many opportunities to volunteer at Frostwood! All volunteers wanting to spend time on campus must first register with SBISD. Simply visit: <https://volunteer.springbranchisd.com/> each year to register...it is quick and easy! Many volunteer opportunities will be listed on the Big Form or on the Frostwood PTA website at the beginning of the

school year. Then throughout the year, watch Tiger Tales and the website for other ways to help Frostwood. You can assist in the classroom, library, ESL tutoring and more on a regular basis, or watch for volunteer needs with specific events, field trips, and grade level-specific activities. There is something to match each person's availability and interest! A list of Frostwood PTA Chairs is available on the Frostwood PTA website; please contact them to learn more!